

TimZim Group Advising Mtg. - 3/29/17

Agenda

- I. Intros - all students (5 min)
- II. Div II-Div III transition (45 min)
 - A. process
 1. have your Div II pass meeting (will happen in the Fall, 2015) (last week of Sept)
 2. file your Div III contract (1 week later)
 - a) including ALA's
 - b) MCP
 - B. important dates
 1. Div II Pass and 4th semester filing - ????
 2. Div III filing - ????
 3. IRB - deadlines middle of each month - if your work is expedited (not working with kids, other vulnerable populations) you can submit anytime.
 - C. what you should be doing now
 1. draft Div III contract
 2. Div III committee
 3. thinking about IRB needs
- III. first year Div II
 - A. process
 1. mock Div II portfolio, beginning of your third year (Div II yr 2) Fall for most students
 2. hold a committee meeting to review
 3. during year 1, have at least two committee meetings, one each semester; meet with your chair twice per semester
 - B. Important Dates
 - 1.
- IV. Ongoing Advising activities
 - A. Peer mentoring
 1. 3rd year students to be paired with incoming Div I or Div II students
 2. meet with your mentee early in the semester, things to consider discussing:
 - a) mid-term evals
 - b) finding committee members
 - c) developing a concentration
 - d) important resources
 - e) important deadlines
 - B. Div III only meetings - Fall 2015
 - C. Ongoing online space - Wordpress site
 - D. other ideas??
- V. IRB Basics
 - A. deadlines
 - B. proposal writing
 - C. Faculty signature
 - D. letter of cooperation
 - E. example questions, etc.
 - F.
- VI. Next Steps
 - A. volunteer to set up an Env. Ed. list?
 - B.

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Notes:

peer mentoring

- process or interests
- ask mentees which they want more
- peer mentors per school
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